

**MINUTES OF THE REGULAR MEETING OF THE
RESORT VILLAGE OF GLEN HARBOUR COUNCIL
HELD ON SEPTEMBER 27, 2025 AT 9:00 a.m.
COMMUNITY CENTRE, GLEN HARBOUR**

CALL TO ORDER

A quorum being present, Mayor Kachluba called the meeting to order at 9:03 a.m.

PRESENT: Mayor Kachluba
Councillor Alexander
Councillor Altwasser
Councillor Dolha
Councillor Sebastian

Administrator: Sherry Beatty-Henfrey, CAO

AGENDA

01-09-25 Altwasser/Alexander – That the agenda be approved as amended. CARRIED

MINUTES

02-09-25 Alexander/Sebastian – That the Regular Meeting Minutes held on August 16, 2025 be approved. CARRIED

DELEGATION: None

ACCOUNTS FOR APPROVAL

03-09-25 Alexander/Sebastian – That the Bank Reconciliation for August, 2025 be approved and an internal transfer is made for \$7,500.00 from the Sports and Rec general ledger to the Resort Village general ledger in support of half of the sea can purchase. CARRIED

04-09-25 Altwasser/Dolha – That the financials and September 2025 Accounts Payable Cheque #2105, 2108-2121, including online payments totalling in the amount of \$45,563.08 be approved. CARRIED

UNFINISHED BUSINESS

Traffic Bylaw 04-2025

05-09-25 Alexander/Dolha – That the Traffic Bylaw 04-2025 is read a third time and passed. CARRIED

NEW BUSINESS

Boat Launch Key Request

06-09-25 Sebastian/Dolha – That the additional key request is approved for lot 4, Block 7 and a fee of \$50.00 for the additional key is collected. CARRIED

Snow Removal Tenders

07-09-25 Altwasser/Alexander – That snow removal tenders are sent out and advertised on social media with a continuous contract from November 1 to March 31 of each year, and the contract to be awarded at the next council meeting. CARRIED

Janitorial Tender – Community Centre

08-09-25 Dolha/Sebastian – That the Janitorial tenders are sent out and advertised on social media with a continuous year to year contract, and to be awarded at the next council meeting. CARRIED

Maintenance Service Agreement

09-09-25 Alexander/Sebastian – That the Maintenance Service agreement is awarded to Darryl McEwen and James McEwen as continuous year to year contract. CARRIED

Deputy Mayor

10-09-25 Altwasser/Dolha – That Councillor Cameron Sebastian be appointed as Deputy Mayor for the Resort Village of Glen Harbour for the remainder of the current council term, and shall assume the duties of the Mayor in the event that the Mayor is unable to fulfill the role. CARRIED

DEFERRED BUSINESS

- SGI Insurance – Community Centre
- Boat Launch – New card locking system
- Drainage Assessment
- AED Pads

CORRESPONDENCE

- Office Hours: October to April – Closed, will open on request.
May to September - Open once a week, check online calendar for availability.
- Printer: Check supply budget and purchase updated wireless printer.

NEXT COUNCIL MEETING

The next council meeting is October 18th at 9:00 a.m. at the Community Centre.

11-09-25 Kachluba – That this meeting be adjourned at 9:53 a.m. CARRIED

Mayor

Administrator