

**MINUTES OF THE REGULAR MEETING OF THE
RESORT VILLAGE OF GLEN HARBOUR COUNCIL
HELD ON DECEMBER 20, 2025 AT 9:00 a.m.
COMMUNITY CENTRE, GLEN HARBOUR**

CALL TO ORDER

A quorum being present, Mayor Kachluba called the meeting to order at 9:08 a.m.

PRESENT: Mayor Kachluba
Councillor Alexander
Councillor Altwasser – attended electronically
Councillor Dolha
Councillor Sebastian

Administrator: Sherry Beatty-Henfrey, CAO

AGENDA

01-12-25 Alexander/Dolha – THAT the agenda be approved as amended. CARRIED

MINUTES

02-12-25 Sebastian/Dolha – THAT the Regular Meeting Minutes held on November 15, 2025 be approved. CARRIED

DELEGATION

9:15: ConX Wireless- Gate access and monitoring system for the boat launch

Vince called into the meeting regarding a gate access system. They offer a swipe key card system that opens the gate and allows passes to be deactivated when a resident moves away. This system requires either a power source or a solar panel and includes a door sensor that alerts the system if the gate is left open. The time limit before an alert is triggered is adjustable. Key fobs are \$15 each, with replacement or lost fobs charged accordingly from the Resort Village. The system cost is \$4,000 for a single latch, with an additional \$300 for a second latch. For a total of \$4,300, the Resort Village would own the system. Council advised ConX that this option will be taken under consideration.

ACCOUNTS FOR APPROVAL

03-12-25 Alexander/Sebastian – THAT the Bank Reconciliation, budgetary control and financials for November, 2025 be approved, FURTHERMORE that the Redeemable Equity 1 of \$160.05 is transferred to the General Account. CARRIED

04-12-25 Sebastian/Altwasser – THAT the December 2025 Accounts Payable Cheque #2133-2140, including online payments totalling in the amount of \$16,069.71 be approved. CARRIED

DEFERRED BUSINESS

-Janitorial Tender
-AED Quotes
-Drainage Assessment
-LS Security – Boat Launch Quote

NEW BUSINESS

Regional Emergency Measures Organization Bylaw No. 07-2025

05-12-25 Sebastian/Dolha – THAT the Regional Emergency Measures Organization Bylaw No. 07-2025 is introduced and read a first time. CARRIED

06-12-25 Dolha/Alexander – THAT the Regional Emergency Measures Organization Bylaw No. 07-2025 is read a second time. CARRIED

07-12-25 Alexander/Sebastian – THAT the Regional Emergency Measures Organization Bylaw No. 07-2025 is read a third time at this meeting. CARRIED Unanimously

08-12-25 Alexander/Dolha – THAT the Regional Emergency Measures Organization Bylaw No. 07-2025 is read a third time and passed. CARRIED

Municipal Revenue Sharing – Declaration of Eligibility

09-12-25 Sebastian/Dolha – THAT the Council of the Resort Village of Glen Harbour confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

and THAT we authorize the administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Board of Revision 2026

10-12-25 Alexander/Dolha – THAT we appoint Western Municipal Consulting to be the Resort Village of Glen Harbour 2026 Board of Revision and that cheque 2140 is voided to reflect the same.

FURTHER that pursuant to [Subsection 220(1) of *The Municipalities Act*, the RESORT VILLAGE OF GLEN HARBOUR appoints Western Municipal Consulting Ltd. to manage the **Board of Revision** process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to [Subsection 221(1) of *The Municipalities Act* the RESORT VILLAGE OF GLEN HARBOUR appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED

Cameo Restoration

11-12-25 Sebastian/Alexander – THAT the Cameo Restoration quote in the amount of \$77,752.51 for renovations to the Community Centre be approved, AND THAT repairs commence immediately, with completion requested by April. CARRIED

CORRESPONDENCE – Accepted as presented

1. Snow Removal

NEXT COUNCIL MEETING

The next council meeting is February 21st at 9:00 a.m. held by zoom at the Community Centre.

12-12-25 Kachluba – THAT this meeting be adjourned at 10:27 a.m.

CARRIED

Mayor

Administrator