

**MINUTES OF THE REGULAR MEETING OF THE  
RESORT VILLAGE OF GLEN HARBOUR COUNCIL  
HELD ON SATURDAY, APRIL 5, 2025 AT 9:00 a.m.  
COMMUNITY CENTRE, GLEN HARBOUR**

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**CALL TO ORDER**

The meeting was called to order at 9:02 AM by Mayor Kachluba

**PRESENT:** Mayor Kachluba  
Councillor Alexander  
Councillor Altwasser  
Councillor Dolha  
Councillor Sebastian

**Administrator:** Sherry Beatty-Henfrey, CAO

**AGENDA**

**01-04-25 Sebastian/Alexander** – That the agenda be approved as amended. CARRIED

**MINUTES**

**02-04-25 Altwasser/Dolha** – That the Regular Meeting Minutes held on February 22, 2025 be approved as amended to identify a zoom meeting. CARRIED

**DELEGATION**

Gerry Norlander attended the council meeting to discuss his community centre rental for June 14, 2025. Unfortunately, his hall rental is now changed to a celebration of life for his daughter who passed away in January. He will be needing the hall from 4:00-10:30 pm and is expected up to 200 people to attend. He will have wrist bands available for family and friends attending. A food truck will be there to provide food for the guests. Picnic tables will be set up. He will be needing a liquor permit to serve and is requesting approval from the Resort Village. If inclement weather arises he is asking to use the inside of the hall. Fireworks will be at dusk. Mayor Kachluba reminded Gerry that the capacity for the community centre is 100 and parking is limited. There is a fireworks bylaw to be followed. We ask Gerry to keep us informed and would be happy to assist where needed.

**03-04-25 Altwasser/Dolha** – That approval be given to the event holder for the issuance of a liquor permit to hold a celebration of life taking place within the fenced area measuring 157 feet by 173 feet including the gazebo and Fred Shtuka Community Centre at the Resort Village of Glen Harbour, Saskatchewan, on Saturday, June 14, 2025, between the hours of 4:00 p.m. and 10:30 p.m. as required. CARRIED

**ACCOUNTS FOR APPROVAL**

**04-04-25 Sebastian/Alexander** – That the Bank Reconciliation for February & March, 2025 be approved. CARRIED

**05-04-25 Dolha/Sebastian** – That the year to date financials along with April 2025 Accounts Payable Cheque #2039-2048, and including online payments totalling in the amount of \$35,728.34 be approved. CARRIED

**06-04-25 Alexander/Altwasser** – That the dual authorization for online bill payments is removed effective March 1, 2025 and that due to retirement, Barbara Griffin is removed from the account. CARRIED

## **NEW BUSINESS**

### *PBI Certificate of Appointment*

**07-04-25 Altwasser/Alexander** – That we appoint Chantel Terry, T-Class 1, employed by Professional Building Inspections as Glen Harbour's Licensed Building Official. CARRIED

### *Storm Applied Technologies*

**08-04-25 Sebastian/Alexander** – That the offsite backup quote from Storm Applied Technologies is approved. CARRIED

### *Beaton Planning Quote*

**09-04-25 Sebastian/Alexander** – That the Beaton Planning Quote for the zoning bylaw amendment is denied. A guide will be created internally following the amended bylaws. CARRIED

### *Vital Effect Quote - Website*

**10-04-25 Alexander/Altwasser** – That this next item of business is tabled for more review and references. CARRIED

### *Laptop*

**11-04-25 Sebastian/Dolha** – That we re-visit the laptop purchase pending budget approval. CARRIED

### *CRA Signing Authority*

**12-04-25 Alexander/Sebastian** – That Sherry Beatty-Henfrey, be appointed the signing officer and has full signing authority to access the online CRA my business account for the Resort Village of Glen Harbour. CARRIED

### *UMAAS Convention*

**13-04-25 Sebastian/Alexander** – That Administrator Beatty-Henfrey is approved to attend UMAAS Convention on June 3-6 in Saskatoon with mileage, hotel and meals to be reimbursed at half cost for Administrator training. CARRIED

### *EMO Bylaw 01-2025*

**14-04-25 Altwasser/Sebastian** – That Bylaw 01-2025, a Bylaw to Establish an Emergency Measures Organization is introduced and read a first time. CARRIED

**15-04-25 Alexander/Dolha** – That Bylaw 01-2025, a Bylaw to Establish an Emergency Measures Organization is read a second time. CARRIED

**16-04-25 Sebastian/Dolha** – That Bylaw 01-2025, a Bylaw to Establish an Emergency Measures Organization is read a third time at this meeting. CARRIED Unanimously

**17-04-25 Alexander/Sebastian** – That Bylaw 01-2025, a Bylaw to Establish an Emergency Measures Organization is read a third time and passed. CARRIED

## **DEFERRED BUSINESS**

### *Landfill Membership – returning member*

### *Website – Quotes, references*

### *Janitorial Services Contract*

### *Coordinator for LSREMO*

## **CORRESPONDENCE/REPORTS**

1. Ministry of Government Relations Letter

2. Flood Concerns Letter – 83 Canary Drive

**18-04-25 Sebastian/Dolha** – That a letter is sent back to the resident advising that we will arrange for a contractor and set up a meeting to discuss further. CARRIED

3. SGI Grant – ATS Traffic

**19-04-25 Sebastian/Dolha** – That the updated quote from ATS traffic is approved for the sign and post install in regards to the SGI Grant. CARRIED

**NEXT COUNCIL MEETING**

The next council meeting is scheduled for May 17, 2025 at 9:00 am at the Community Centre.

**20-04-25 Kachluba** – That this meeting be adjourned at 10:17 am. CARRIED

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**Mayor**

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**Administrator**